



How to Submit a Proposed Change to ASHRAE/IESNA Standard 90.1

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90.1 Under Continuous Maintenance

Under ASHRAE continuous maintenance procedures, anyone may propose changes at any time. Each change will be considered by Standing Standard Project Committee (SSPC) 90.1. The project committees may also propose changes.

- Envision the change you want to make.
 - It is hard to envision any change if you aren't familiar with Standard 90.1, its content, or history. Get a copy, ask questions of committee members, become a participant.

- Develop the proposed language for your change
 - Specific changes in text or values are required and must be substantiated. Supplemental background documents to support changes submitted may be included.
 - ASHRAE has lots of specific technical assumptions that go into its work – know them and use them
 - If you want your change to be accepted in ASHRAE, then background information and analysis is essentially mandatory!

Step 3

- Download the appropriate form from <http://www.ashrae.org/template/AssetDetail/assetid/22851;jsessionid=aaaaxrOD43wJ3i>
- Or search for this form under “Standards Continuous Maintenance” under “Technology and Standards” on the ASHRAE home page: www.ASHRAE.org
- Fill out the form
 - Of course
 - Electronic submission preferred
 - Redline/strikeout preferred

Step 4

- Submit the form and documentation to

Manager of Standards

ASHRAE

1791 Tullie Circle, NE

Atlanta, GA 30329-2305

E-mail: change.proposal@ashrae.org

(Alternatively, mail paper versions to ASHRAE address or Fax: 404-321-5478.)

- Wait for a response

- All submittals received by ASHRAE are acknowledged and forwarded to the Project Committee for consideration. The Project Committee will inform submitters of the disposition of their substantive proposals.
 - Proposals received by Dec. 31, reviewed in June
 - Proposals received after Dec. 31, reviewed in January of the following year

- Work with the committee to revise/refine your proposal
 - Repeat as necessary

Don't Forget the IECC!

- The presentation on updating the IECC given in the Residential Codes of the Future session is also directly applicable to the commercial portions of the IECC.
- Updating the IECC and not ASHRAE Standard 90.1 (or vice versa) creates loopholes.